

MAULANA AZAD INSTITUTE OF DENTAL SCIENCES
(AN AUTONOMOUS BODY UNDER GOVT. OF NCT OF DELHI)
MAMC COMPLEX, NEW DELHI-110002
MOBILE DENTAL CLINIC PROJECT

No. F.25 (31) (1)/ NHM circulars/MAIDS/2025-26/ 5749 - 52

Dated: 26/11/25

OFFICE ORDER

In supersession to the previous order No.F.25(31)(1)/NHMcirculars/MAIDS/2025-26/4579-82 dated 28/10/25, it is hereby ordered that the following staff members are posted in the newly functional Mobile Dental Units as per the details as under:

New Allocation					
S. No.	Mobile Dental Van No./ DGD	Staff Allotted	Designation	Details	Alloted Location
1.	Van No. 1 DLILAN4943	Dr. Manoj Saboo	Dental Surgeon	Van Incharge	From 01/12/2025 to 31/12/2025 DGD Seelampur (Monday, Tuesday, Thursday) SKV Seelampur & 01 new school (Wednesday & Friday)
		Mr. Govind	Chair Side Assistant		
		Mr. Rakesh	Driver		
		Mr. Hansraj	Dental Hygienist		
2.	Van No. 2 DL ILAN 4256	Dr. Nishtha	Dental Surgeon	Van Incharge	Mangolpuri School (Monday, Tuesday, Wednesday) SKV Idgah (Thursday, Friday)
		Mr. Manoj	Chair Side Assistant		
		Mr. Kailash	Driver		
3.	Van No. 3 DL ILAN 4140	Dr. Neha Singh	Dental Surgeon	Van Incharge	DGD Dakshinpuri (Monday, Tuesday, Wednesday) SKV Dakshinpuri (Thursday, Friday)
		Mr. Deepak	Chair Side Assistant		
		Mr. Vikash Bharti	Driver		
4.	Van No. 4 DL ILAN 4106	Dr. Girish	Dental Surgeon	Van Incharge	DGD Bhalaswa and 01 School Supreme Court (Every Thursday)
		Mr. Ramesh	Chair Side Assistant		
		Mr. Vikash	Driver		
5.	Van No. 5 DL ILAN 2281	Dr. Annudeep Bajaj & Dr. Shipra	Dental Surgeons	Van Incharge	1. R.S.K.V No. 2 Shakarpur (Monday, Tuesday, Wednesday) 2. Lady Noyce School (Thursday, Friday) DGD Kalyanvas and 01 School
		Mr. Ramlal	Chair Side Assistant		
		Mr. Devender	Driver		
6.	Van No. 6 DL ILAN 2682	Dr. Deepak Verma	Dental Surgeon	Van Incharge	
		Mr. Arun	Helper		
		Mr. Kuldeep	Driver		
7.		Dr. Neha Gangil	Dental Surgeon	Unit Incharge	DGD Kondli
		Mr. Vikas (Helper)	Helper		

Duty roster for 01 Dental Hygienist

S. No	Staff	Designation	Alloted van & Location	From and till
1.	Mr. Arun Singh Dhama	Dental Hygienist	DLILAN 4140 (DGD Dakshinpuri)	01/12/2025 till 10/12/2025
2.			DLILAN 4106 (DGD Bhalaswa)	11/12/2025 till 20/12/2025
3.			DLILAN 2682 (DGD Kalyanvas)	21/12/2025 till 31/12/2025

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26/11/25

Also all teams to follow the **directions as under:**

1. For DGD Kondli ; the dental teams shall work from 08:00 AM to 02:00 PM, reporting directly to the respective dispensaries. Additionally, the teams shall report to MAIDS every Wednesday (post-dispensary work i.e. 08:00AM to 02:00PM) and every Saturday for documentation and coordination of Program related work.
2. The Medical Officers In-Charge in Delhi Govt. Dispensary Kondli shall also maintain and share the attendance records of the posted staff for transparency and record-keeping on monthly basis. The staff deputed shall submit the photocopy of the attendance at dispensary to the Office of MDCP.
3. All staff postings will continue on a rotation basis, to ensure equal distribution of workload and sustained engagement in all areas.
4. All Mobile Dental Clinics will make an effort to identify one Delhi Govt. School and conduct all activities related to Project "NEEV"
5. All other mandates of Mobile Dental Clinic Project like " Project AMMA", " Project ASHA HUMARI MUSKAAN", Project COPS" and " Health Awareness Campaigns" will be conducted accordingly in the areas presently working as well as any change will be intimated timely.
6. The allotted teams should ensure the uninterrupted delivery of dental health services to the community as per the guidelines of the Mobile Dental Clinic Project. All Incharges are directed to facilitate the proper induction of posted staff and report daily operational status to the Consultants.
7. All leaves for staff need to be communicated through proper channels so that there is no disruption in services and all communications to be made to respective Incharges of the designated locations
8. No staff shall directly report to the allotted location without prior information/permission.
9. This is issued with the prior approval of the Competent Authority.

 26/11/2025

Dr. Vikrant Mohanty
M.O I/c Mobile Dental Clinic Project

Copy to:

- 1) P.S to Director Principal.
- 2) Registrar (Consultant).
- 3) Consultants (MDCP).
- 4) Concerned Mobile Dental Clinics
- 5) Guard File
- 6) MAIDS Website- Official