

MAULANA AZAD INSTITUTE OF DENTAL SCIENCES
(AN AUTONOMOUS BODY UNDER GOVT. OF NCT OF DELHI)
MAMC COMPLEX, NEW DELHI-110002
MOBILE DENTAL CLINIC PROJECT

No. F.25 (31) (1)/ NHM circulars/MAIDS/2025-26/ 6750 - 53

Dated: 31/01/2026.

OFFICE ORDER

In supersession to the previous order No.F.25(31)(1)/NHMcirculars/MAIDS/2025-26/5149-52 dated 26/11/25, it is hereby ordered that the following staff members are posted in the newly functional Mobile Dental Units as per the details as under:

New Allocation					Alloted Location
S. No.	Mobile Dental Van No./ DGD	Staff Allotted	Designation	Details	From 01/02/2026 TO 15/02/2026
1.	Van No. 1 DL1LAN4943	Dr. Manoj & Dr. Nishtha	Dental Surgeon	Van Incharge	1. Mangolpuri School (Monday, Tuesday, Wednesday)
		Mr. Govind	Chair Side Assistant		2. Lady Noyce School/ SKV Idgah (Thursday, Friday)
		Mr. Rakesh	Driver		
2.	Van No. 2 DL 1LAN 4256	Dr. Annudeep Bajaj	Dental Surgeon	Van Incharge	DGD Bhalaswa and 01 School
		Mr. Manoj	Chair Side Assistant		
		Mr. Kailash	Driver		
3.	Van No. 3 DL 1LAN 4140	Dr. Neha Singh	Dental Surgeon	Van Incharge	DGD Dakshinpur (Monday, Tuesday, Wednesday)
		Mr. Deepak	Chair Side Assistant		SKV Dakshinpur (Thursday, Friday)
		Mr. Vikash Bharti	Driver		
4.	Van No. 4 DL 1LAN 4106	Dr. Girish	Dental Surgeon	Van Incharge	DGD Jonapur and 01 School
		Mr. Ramesh	Chair Side Assistant		Supreme Court (Every Thursday)
		Mr. Vikash	Driver		
5.	Van No. 5 DL 1LAN 2281	Dr. Shipra Arora	Dental Surgeon	Van Incharge	DGD Kalyanvas and 01 School
		Mr. Ramlal	Chair Side Assistant		
		Mr. Devender	Driver		
6.	Van No. 6 DL 1LAN 2682	Dr. Deepak Verma	Dental Surgeon	Van Incharge	DGD Seelampur (Monday, Tuesday, Thursday)
		Mr. Arun	Helper		SKV Seelampur & 01 new school (Wednesday & Friday)
		Mr. Kuldeep	Driver		
		Mr. Arun Dhama	Dental Hygienist		
		Dr. Neha Gangil	Dental Surgeon	Unit Incharge	DGD Kondli
7.		Mr. Vikas (Helper)	Helper		

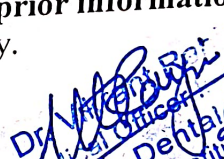
Duty roster for 01 Dental Hygienist

S. No	Staff	Designation	Alloted van & Location	From and till
1.		Dental Hygienist	DLILAN 4140 (DGD Dakshinpur)	01/02/2026 till 05/02/2026
2.			DLILAN 4256 (DGD Bhalaswa)	06/02/2026 till 10/02/2026
3.			DLILAN 2281 (DGD Kalyanvas)	11/02/2026 till 15/02/2026

Dr. Manoj
Medical Officer
Mobile Dental
Maulana Azad Institute of Dental Sciences
Govt. of NCT of Delhi
31/01/2026

Also all teams to follow the **directions as under:**

1. All staff postings will be on a rotation basis, to ensure equal distribution of workload and sustained engagement in all areas. All teams shall ensure regular upkeep and clean Mobile Dental Clinic settings. The Dental Surgeon and CSA are responsible for this upkeep.
2. All Mobile Dental Clinics will make an effort to identify one Delhi Govt. School and conduct all activities related to Project "NEEV"
3. All other mandates of Mobile Dental Clinic Project like " Project AMMA", " Project ASHA HUMARI MUSKAAN", Project COPS" and " Health Awareness Campaigns" will be conducted accordingly in the areas presently working as well as any change will be intimated timely.
4. For DGD Kondli ; the dental teams shall work from 08:00 AM to 02:00 PM, reporting directly to the respective dispensaries. Additionally, the teams shall report to MAIDS every Wednesday (post-dispensary work i.e. 08:00AM to 02:00PM) and every Saturday for documentation and coordination of Program related work. Attendance copies shall be submitted after verification from Medical Officer of Dispensary.
5. The allotted teams should ensure the uninterrupted delivery of dental health services to the community as per the guidelines of the Mobile Dental Clinic Project. All Incharges are directed to facilitate the proper induction of posted staff and report daily operational status to the Consultants.
6. **All leaves for staff need to be communicated through proper channels so that there is no disruption in services and all communications to be made to respective Incharges of the designated locations**
7. **No staff shall directly report to the allotted location without prior information/permission.**
8. This is issued with the prior approval of the Competent Authority.


Dr. Vikrant Mohanty
M.O I/c Mobile Dental Clinic Project
26/01/2024

Copy to:

- 1) P.S to Director Principal.
- 2) Registrar (Consultant).
- 3) Consultants (MDCP).
- 4) Concerned Mobile Dental Clinics
- 5) Guard File
- 6) MAIDS Website- Official