



M. A. I. D. S.
Govt. of NCT of Delhi

Contact No. 011-23233884, 23235211,
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Maulana Azad Institute of Dental Sciences

“M.A.I.D.S. Complex, B.S. Zafar Marg, New Delhi – 110002”

NOTICE

Subject : Recruitment on “**Contract Basis**” for the following post in the project entitled “Phase II- Design and development of novel instrument retrieval equipment for removal of separated instruments during endodontic therapy” (under Department of Science & Technology, Govt. of India) in MAIDS.

Opening date of receipt of application	18-09-2023 (Monday)
Closing date of receipt of applications	29-09-2023 (Friday) Up-to 12 Noon

Applications are invited for recruitment of the following post on contractual basis under the project entitled “Phase II- Design and development of novel instrument retrieval equipment for removal of separated instruments during endodontic therapy” sanctioned under Technology Development Program of Department of Science & Technology, Government of India. Eligible candidates may submit their application (CV & passport size photograph) along with relevant documents in Dental Technology Innovation Hub, Room No. 309, 3rd Floor, Phase II Building, Maulana Azad Institute of Dental Sciences, New Delhi-110002 **on or before 29-09-2023**.

The shortlisted candidates shall be called for a skill test followed by interview, the details of which shall be communicated on the institutional website (www.maids.ac.in) in due course. The other details for the notified post are mentioned below:-

Post	Vacancy	Consolidated Salary	Qualification	Age limit
01 – Post Project Assistant <u>Tenure- Initially for 1 year</u>	1(UR)	20,000 + 27% HRA	Essential- 1. Graduate (3 years program) in any discipline 2. Diploma in Basic Computer applications recognized by Union/ State Government Desirable- 3. 5 years work experience as data entry operator/office assistant in Union/ state government / PSU/ Autonomous bodies.	Not exceeding 50 years as on last date of application


Prof. Dr. Sangeeta Talwar
Principal Investigator

TERMS AND CONDITIONS AND INSTRUCTIONS

Mode of Selection for the Post	The Candidates will be shortlisted after scrutiny of documents as per eligibility criteria. The Shortlisted Candidates will be called for a skill test followed by an interview.
How to Apply	Complete application in the prescribed format along with the documents and with application fees payable at New Delhi must reach on or before 29-09-2023 up-to 12:00 Noon Directly by hand or by Post, addressed to <u>"Principal Investigator, Dental Technology Innovation Hub, Room No. 309, 3rd Floor, Phase II Building, Maulana Azad Institute of Dental Sciences, MAMC Campus, BS Zafar Marg, New Delhi-110002."</u> The application form is available on the website <u>www.maids.ac.in</u> . The applicants must fill in the prescribed form only available on the institute website. "The post applied for should be marked clearly on top of the application form."
Documents to be attached with the Application form	Self-attested copies of certificates in support of Age, Experience, Marks statement and Degree Certificate of Bachelors and other Qualifications (Technical /Professional) if any.

- This post is for the project entitled "Phase II- Design and development of novel instrument retrieval equipment for removal of separated instruments during endodontic therapy" (under Department of Science & Technology, Govt. of India) in MAIDS. **This post is purely on contract basis. The incumbent will also have no right for the regular appointment.**
- **Duration of Contract** is for a period of **ONE YEAR**. It may be extended based on performance and other relevant criteria for a maximum of **three years**.
- Age and experience will be reckoned w.r.t. the last date of closure of applications.
- Applications lacking complete information as per the proforma or failure in submission of copies of relevant documents will be liable to be rejected without any communication.
- The Competent Authority reserves the right to change the number of vacancies, withdraw the process in full or in part and also the right to reject any or all applications received without assigning any reasons or giving notices etc.
- Competent Authority will **scrutinize the applications and only Candidates as per eligibility criteria** shall be called for further evaluation by skill test and interview. **"Call for Interview"** shall be displayed on the Institutional Website (www.maids.ac.in). **Kindly follow the Institutional Website for further updates and information.**
- No TA/DA or other allowances will be paid to the candidate for interview or for joining the post.
- The decision of the Competent Authority regarding selection of the candidate will be final and no representations will be entertained in this regard in any circumstances.
- **A list of Selected Candidates as well as Wait list candidates shall be displayed on the Institutional Website i.e. www.maids.ac.in.**
- In case of any query kindly contact 9250742711, between 02.00 to 04.00 pm only from Monday to Friday.
- No email communications shall be entertained in this regard.

"The Institute will not be responsible for any postal delay on the part of any delivery agency"

Kindly follow the Institutional Website for further updates and information.
(www.maids.ac.in)



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Contact No. 011-23233884, 23235211,
Ext. No. 1155, 1156, Fax: 011-23217081

Govt. of NCT of Delhi

Maulana Azad Institute of Dental Sciences

(An Autonomous Institute under Govt. of NCT of Delhi)

"M.A.I.D.S. Complex, B.S. Zafar Marg, New Delhi – 110002"

(ADMINISTRATIVE BRANCH)

APPLICATION FORM

For recruitment of Staff on contract basis for the project titled "Phase II- Design and development of novel instrument retrieval equipment for removal of separated instruments during endodontic therapy"

Post applied for _____

(Also, to be mentioned clearly on the envelope)

01.	Name of the applicant (in block letters)	
02.	Father's / Husband's name	
03.	Permanent Address	
04.	Address for communication	
05.	Contact Nos. (Res.	(Mobile :
06.	E-mail Id	
07.	Date Of Birth	Date Month Year
08.	Age as on 28-06-2023	Year Month Day
09.	Category	

10.	Details of Current Employer (if applicable)			
11.	Academic/Technical/Professional Qualifications			
	Examination Passed	Division % of marks	Board/ University	Year of Passing
i				
ii				
iii				
iv				
v				
12.	Experience (if, any)			

NOTE:

Attach self-attested copies of certificates in support of age, educational /Technical/Academic/Professional qualification, experience (if any), two passport size photograph along-with application form.

UNDERTAKING

I, solemnly declare that the statements made by me in this form are true and correct to the best of my knowledge and belief. If at any stage, it is found that facts have been concealed or misrepresented by me, my candidature/appointment for the post may be treated as cancelled.

Place :

Date :

Signature of the Candidate: _____

(_____)
Name in Block Letters

The Institute is not responsible for any postal delay or delay on the part of any delivery Application received after last date will not be entertained.