



**M. A. I. D. S.**  
Govt. of NCT of Delhi

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## **Maulana Azad Institute of Dental Sciences**

“M.A.I.D.S. Complex, B.S. Zafar Marg, New Delhi – 110002”

### **NOTICE**

#### **RECRUITMENT FOR CONTRACTUAL POST FOR ICMR RESEARCH PROJECT**

**Subject:** Recruitment on “Contract Basis” for the post of Consultant (Admin), Project Technical Support-III and Project Technical Support-I (2 Nos.) in the project entitled “Dental Technology Innovation Hub- Center for Research, Innovation and Development of Dental Technologies” (under Indian Council of Medical Research) in MAIDS.

<b>Opening date of receipt of application</b>	<b>14-11-2024 (Thursday)</b>
<b>Closing date of receipt of applications</b>	<b>28-11-2024 (Thursday) Up-to 12 Noon</b>

Applications are invited for recruitment of the post of Consultant (Admin), Project Technical Support-III and Project Technical Support-I (2 Nos.) in the project entitled “Dental Technology Innovation Hub- Center for Research, Innovation and Development of Dental Technologies” sanctioned under Extramural Research (CAR) scheme of Indian Council of Medical Research, New Delhi. Eligible candidates may submit their application form in the prescribed format along with relevant documents in Dental Technology Innovation Hub, Room no. 309, 3<sup>rd</sup> Floor, Phase II Building, Dental Technology Innovation Hub, Maulana Azad Institute of Dental Sciences, MAMC Campus, BS Zafar Marg, New Delhi-110002 **on or before 28/11/2024.**

The other details for the notified post are mentioned below: -

<b>Post</b>	<b>Vacancy</b>	<b>Salary</b>	<b>Eligibility</b>	<b>Age limit</b>
Consultant (Admin)	01 post	Rs. 60,000/- per month (consolidated)	Retired Govt. employees with Bachelor degree in any discipline and in the GP of Rs. 4600/- and above with 10 years of experience in Healthcare / R&D setting OR Graduate from a recognized university with 10 years' experience of working in a government /PSU/ Autonomous body of reputed organization. OR	Not exceeding 65 years as on last date of application

			<p>Post-graduation in any discipline with 4 years' experience in administration in any reputed/ Govt./Autonomous body/ international organization.</p> <p><b>Desirable qualification: -</b>          Have knowledge of management tools like Microsoft office.          Willing for travel to study sites for project/s related activity, management of conferences/ workshops.</p>	
Project Technical Support-III	01 post	Rs. 28,000/- + 27% HRA	Diploma - Dental Mechanics/ Dental Technician (Recognized by a DCI/ Union/ State Govt.) with at least 3 years work experience as dental technician	Not exceeding 35 years as on last date of application
Project Technical Support-I  (Chairside Assistant - Dental)	01 post	Rs. 18,000/- + 27% HRA	<p>Diploma with two-year experience in relevant subject/ field</p> <p>OR</p> <p>12<sup>th</sup> Pass with two-year experience in relevant subject/ field</p> <p>OR</p> <p>Graduation with one- year experience in relevant subject/ field</p>	Not exceeding 28 years as on last date of application
Project Technical Support-I  (Multitask Staff)	01 post	Rs. 18,000/- + 27% HRA	<p>Diploma with two-year experience in relevant subject/ field</p> <p>OR</p> <p>12<sup>th</sup> Pass with two-year experience in relevant subject/ field</p> <p>OR</p> <p>Graduation with one- year experience in relevant subject/ field</p>	Not exceeding 28 years as on last date of application

  
**Principal Investigator**

## TERMS AND CONDITIONS AND INSTRUCTIONS

### Mode of Selection for the Post

The Candidates will be shortlisted after scrutiny of documents as per eligibility criteria. The Shortlisted Candidates will be then called for an Interview.

### How to Apply

Complete application in the prescribed format along with the documents must reach on or before 28-11-2024 up-to 12:00 Noon Directly by hand or by Post, addressed to **“The Principal Investigator, Dental Technology Innovation Hub, Room No. 309, 3<sup>rd</sup> Floor, Phase II Building, Dental Technology Innovation Hub, Maulana Azad Institute of Dental Sciences, MAMC Campus, BS Zafar Marg, New Delhi-110002. “The post applied for should be marked clearly on top of the application form.”**

### Documents to be attached with the Application form

1. Self-attested copies of certificates in support of age, qualification and experience.
2. Two passport-sized photographs.

- The post is for the project entitled “Dental Technology Innovation Hub - Center for Research, Innovation and Development of Dental Technologies” (under Indian Council of Medical Research) in MAIDS. **This post is purely on contractual basis. The incumbent will also have no right for the regular appointment.**
- **Duration of Contract is initially** for a period of **ONE YEAR**. It may be extended based on performance and other relevant criteria as laid down by Indian Council of Medical Research.
- Age and experience will be reckoned w.r.t. the last date of closure of applications.
- Applications lacking complete information or failure in submission of copies of relevant documents will be liable to be rejected without any communication.
- The Competent Authority reserves the right to change the number of vacancies, withdraw the process in full or in part and also the right to reject any or all applications received without assigning any reasons or giving notices etc.
- Competent Authority will **scrutinize the applications and only Candidates as per eligibility criteria** shall be called for further evaluation as informed on the institutional website.
- No TA/DA or other allowances will be paid to the candidate for interview or for joining the post.
- The decision of the Competent Authority regarding selection of the candidate will be final and no representations will be entertained in this regard in any circumstances.
- In case of any query kindly contact Mr. Deepak – 9953312951 between 02.00 to 04.00 pm only from Monday to Friday. No email communications shall be entertained in this regard.
- **“The Institute will not be responsible for any postal delay on the part of any delivery agency”**

# MAULANA AZAD INSTITUTE OF DENTAL SCIENCES

(An Autonomous Institution under Govt. of NCT of Delhi)  
MAMC Complex, Bahadur Shah Zafar Marg: New Delhi-110002

Affix Recent  
Passport Size  
Photograph

## APPLICATION FORM

Applied for Post of - .....

1.	Name	
		Male: <input type="checkbox"/> Female: <input type="checkbox"/>
2.	Father's Name	
3.	Permanent Address	
	Postal Address	
4.	Contact Number: Mobile:	
5.	Email ID	
6.	Date of Birth	

## 7. Examination passed

### Academic/ Technical / Professional Qualifications:

Examination Passed	Division % of marks	Board/ University	Year of passing

## 8. Details of work experience:

Place of work – Name of Hospital/Institute/Clinic/Other with address	Designation	Pay Scale or Gross Salary	Period of employment From                      To

9.	* Documents must be self attested (indicate ✓ mark against the certificates attached)	✓	Documents
			Age Proof
			Educational/ Technical / Academic/ Professional
			Experience Certificate, If any
			Two passport size photographs along with application form
In case of short documents (S. No. 9), the application is likely to be rejected.			

I \_\_\_\_\_ hereby declare that above-mentioned particulars are true to the best of my knowledge and belief. Should at any point of time the information furnished is/are found incorrect then my candidature is liable to be cancelled even after the selection.

Date:

Signature \_\_\_\_\_

Name -